

Recommendation	Short, Long, Ongoing	Status
<i>1.1 Incorporate ongoing ASL interpretation budgeting into financial budgeting for the agency for major events such as the AGM and one other major event</i>	Ongoing	2017/18 budget includes annual ASL interpretation costs
<i>2.1 Include a focus group with deaf youth on making PPT more accessible on the upcoming 2017/18 operational plan.</i>	Long	Unfortunately, not available budget 2017/18. However, PPT has submitted a funding application under consideration with Anne Johnston Health Station for funding that would support this initiative
<i>2.2 All new videos created by PPT programming should include closed captioning</i>	Short	Unable to complete at this time as the cost of closed captioning is more expensive than anticipated. Will be a consideration added to future grant applications.
<i>2.3 PPT should pursue capacity training for our staff to increase ability to work with deaf and hard of hearing youth</i>	Long	<p>Not something PPT is able to do during the upcoming fiscal year but will be a consideration in 2018/19 planning and will be informed by recommendations of focus groups with AJHS.</p> <p>In 2019 PPT will be launching a Needs Assessment with at YAC which will hopefully recruit youth who are hard of hearing.</p>
<i>3.1 Create a new email address (i.e. <a href="mailto:access@ppt.on.ca">access@ppt.on.ca</a>) to be shared with clients who can't use the phone for booking appointments</i>	Short	<p>Completed Clients who can't use phone for booking appointment can now use <a href="mailto:access@ppt.on.ca">access@ppt.on.ca</a> to do so starting, as of June 2017</p> <p>Client may also request written material using this email address.</p>
<i>3.2 Purchase at least one pocket amplifier</i>	Short	Complete. Amplifier now available as needed, as of June 2017
<i>4.1 Purchase custom braille signs for bathrooms and standard signs for fire exits</i>	Short	Complete – as of Oct 2017. Due to building renovation, installation of braille sign was

		postponed till end of renovation.
<i>4.2 Install braille signage as per guidelines</i>	Short	Signs installed. May 2018
<i>5.1 Finalize event accessibility plan and distribute across agency</i>	Long	In progress – on 2019/2020 operational plan
<i>5.2 Update PPT accessibility procedures to reference following the accessible events plan</i>	Long	Will be completed when accessibility procedures are developed (see 5.1)
<i>6.1 Create at least two accessible versions of the Registration/Client Rights documents –</i>	Short	In progress. Being led by Jordan – April. Completed – June 2017
<i>6.2 Post a sign at the front desk letting folks know that accessible versions of our client registration and client rights documents are available upon request</i>	Short	Completed – June 2017
<i>7.1 Explore accessibility audit for the upcoming budget in 2020/21</i>	Long	Not yet started
<i>8.1 Explore screen reader software for the upcoming budget in 2017/18</i>	Short / Long	A new website is due to launch in Spring/Summer 2019. This new website will be WCAG 2.0 AA level.
<i>9.1 Purchase weighted lap pad and blanket from NancySewsCanada on Etsy with year end funds or regular operating budget in 2017/18</i>	Short	Complete weighted blanket is now available as needed, as of June 2017